

**TOWN COUNCIL MEETING MINUTES
JANUARY 8TH 2025**

Council Members Present:

Michael Perkins, Chairman
Robert Nutting
Kelly Roderick

Dana Wrigley, Vice Chairman
David Groder

Others Present:

Kelly Pinney Michaud, Town Manager
Nathan Smart, Code Enforcement Officer
Chris Cowan, Police Lieutenant
Anita Chadderton
Michelle Fontaine
Harvey Bickford
Don Decker, ACO
Mike Rossignol
Angela Jurdak

Kathleen Paradis, Town Clerk
Rick Stubbert, Police Chief
Janice Porter
Janet Lund
Patricia Bickford
Ray Gruber
Arthur Morrisette
Janice Porter
Jon Cox

The meeting was called to order by Town Clerk Kathleen Paradis and led those present in the reciting of the Pledge of Allegiance.

1. Town Clerk Kathleen Paradis asked the council to vote for a Chair and Vice Chair. The votes were tallied and were as follows:

It was voted 4-1 for Michael Perkins for Council Chair.
It was voted 4-1 for Dana Wrigley for Council Vice Chair.

2. Roll Call: Roll call was taken and all five council members were present.
3. It was moved by Dana Wrigley seconded by David Groder and voted 4-1 to approve the minutes of the December 18th, 2024, meeting. Kelly Roderick abstained from voting on the minutes.

Business Agenda:

1. Craig Costello From Brantner, Thibodeau & Associates gave the June 20, 2024 audit presentation via zoom. Craig stated that the town is in healthy financial position again this year. He also explained that there was a material weakness sited due to some reclassifications of funds when the new account structure was developed. Town Manager Kelly Pinney Michaud explained that the former Finance Director that was hired at the end of May and was released of her duties on August 1 had made these changes, but they are now where they should be and all is accounted for. The town finished the year with \$168,252 in excess revenues and \$723,514 in unspent appropriations.

Town of Oakland		
Reserve for Capital Improvements Calculation		
6/30/2024		
Excess Revenues		168,252.00
Unspent Appropriations	723,514.00	
Less: Balances Carried Forward	106,150.00	
		617,364.00
Total		785,616.00
25% of Excess Revenues & Unspent Approp.		196,404.00
75% of Excess Revenues & Unspent Approp		589,212.00

2. The Town manager explained that 25 % of unspent appropriations and excess revenues will go to the Capital Improvement Reserve and the remaining 75% will go to the fund balance. This will help build/offset next year’s budget.

3. First Reading of the Appeals Board Ordinance: The reading was put in front of council members to change the quorum from 3 to 4. Bob Nutting stated that there was some language in section 2.2 and section 2.4 that needed to be fixed and in section 3.3 there is a “marked that needs to be removed. Kelly Roderick then questioned if there is a problem getting a quorum? Nate Smart then answered yes that there was. It was moved by Dana Wrigley seconded by Dave Groder and voted 5-0. The second reading will be at the January 22, 2025, council meeting.

4. Council appointment of TWO (1) year appointment for Budget & Advisory Committee: The council then voted by paper ballot and the results were:
Rick MacKenzie and Arthur Morrisette with 4 votes and Mark Fisher with 1 vote.

5. Fuel Bids: Fabian #2 \$2.579 & Propane \$1.399 came in the lowest price. The Town Manager advised the council that she would like to lock in with Fabian Oil for #2 and Propane. She would like to wait to lock in a price with gas and diesel until after the new President is in office. She feels the prices may come down. She advised that we could lock in by March 1st and still be able to adjust the budget, if needed. It was moved by David Groder, seconded by Dana Wrigley, and voted 5-0 to go with the advice from the Town Manager to lock in with #2 and propane but wait on Gas & Diesel.

Other Business:

Town Manager advised that the Zackary LeHay has completed a project for Eagle Scouts. He has designed a Flag disposal box and would like to put it somewhere in town where the citizens could access it and dispose of Flags properly. It was moved by Dana Wrigley and seconded by Kelly Roderick to approve the Eagle Scouts project of the planters.

Bob Nutting then stated that he and Dana Wrigley had spoken to the retiring Town Clerk, Jan Porter regarding having a function for her to thank her, but she did not want anything to that extent. Bob then asked Jan to come forward and read a proclamation from the State of Maine thanking her for 47 years of service.

It was moved by Dana Wrigley and seconded by David Groder and voted 5-0 to adjourn and go into Executive Session: - Union Negotiations, 1 MRS § 405(6)(D) at 6:31 p.m.

Executive Session:

It was moved by Michael Perkins and seconded by Dana to end the executive session at 7:06pm

It was moved by David Groder and seconded by Dana Wrigley and voted 5-0 to adjourn the meeting at 7:09pm.