

## TOWN COUNCIL MEETING MINUTES

DECEMBER 18<sup>TH</sup> 2024

### Council Members Present:

Michael Perkins, Chairman  
Robert Nutting  
Donald Borman

Dana Wrigley, Vice Chairman  
David Groder

### Others Present:

Kelly Pinney Michaud, Town Manager  
Nathan Smart – Code Enforcement Officer  
Kathleen Paradis, Town Clerk  
Shannon Bizier-Deputy Clerk  
Art Jones  
Cynthia Reese  
Angela Jurdak  
Lisa Gurney  
Edith Cornwall  
Laura Rose Day  
Sahwn Landry

Janice Porter, Town Clerk  
Rick Stubbert, Police Chief  
Chris Cowan, Police Lieutenant  
Susan Giguere  
Mathew Connors  
Jon Cox  
Steve Gurney  
Ray Gruber  
Ed Cornwall  
Shawn Stevens  
Robyn Deveny

### Business Agenda:

The meeting was called to order by Chairman, Michael Perkins and led those present in the reciting of the Pledge of Allegiance.

1. It was moved by Dana Wrigley seconded by David Groder and voted 5-0 to approve the minutes of the December 4, 2024, meeting.
2. Town Manager Kelly Pinney Michaud then introduced the new employees recently hired by the town. Susan Giguere is our new Counter Clerk. Shannon Bizier has been hired as the new deputy town clerk. Janice Porter our going town clerk and notary then swore in incoming town clerk Kathleen Paradis. Newly sworn in town clerk then swore in new deputy clerk Shannon Bizier.
3. **Solar Moratorium:** A discussion by Town Manager Kelly Pinney Michaud began as she explained to the council that it would be best to do a 180 day pause on all commercial

solar over 5,000 square feet. This would provide time to do some research on large scale solar farms and the impacts it would have on the virgin land and lakes. It was moved by Dana Wrigley, seconded by Don Borman, and voted 5-0 to approve the moratorium.

4. **Notification System and Website:** Town Manager advised the council that the town has received \$19,000 from FEMA 2023 December storm. She said since the funds have already been accounted for in the last fiscal year, she and the Police & Fire Chief felt it would be smart to create a Storm/Emergency Fund. The Town Manager then spoke to the council regarding an emergency notification system. This would cost \$4000-\$4600/annually and would be used to notify residents of events such as Storm Closings, Street closings, summer rec registrations, any emergency situations. Dave Groder said he was in support of the EMA. Don Borman asked about the annual fee. Bob Nutting advised to try for 1 year and see how this works. Dana Wrigley asked if there were any other plans, and the Town Manager advised that there are different plans out there that we could look at one being Civility. She will get firm pricing and quotes from several companies before a decision is made. It was then moved by Dana Wrigley and seconded by Don Borman and voted 5-0 to get quotes and begin the process for the EMA.
  
5. **Library Building:** The Town Manager explained to the council that the library needs to replace 2 existing heat pumps. They would be able to use money from the library building fund of \$2500 and send out Request for Proposals to then select the best company to do the job. Dana Wrigley explained that when we had the council meeting in the library last summer it was very humid and not good for the books, and he thought that it was a great idea. Kelly will bring back more information once the RFP's are received back.

It was moved by Dana Wrigley and seconded by David Groder and voted 5-0 at 6:15 pm. to go into executive session.

It was moved by Dana Wrigley and seconded by Dave Groder and voted 5-0 to end executive session at 7:01pm.

**Executive Session Vote:** Dana Wrigley made a motion which was seconded by David Groder and it was voted 5-0 to renew the Town Manager's contract until 6/30/2026 with the evaluation process taking place in December 2025.

**Adjourn:** It was moved by David Groder and seconded by Dana Wrigley and voted 5-0 to adjourn.